MT. DIABLO UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM

FORMAL GRIEVANCE - STEP 1

IMMEDIATE SUPERVISOR'S RESPONSE

School/Department Statement of response. Statement of response.	give his/her decision in writing			
(Signature of Immediate Supervisor) Immediate Supervisor: Upon completion of this section, disperse Immediately as follows White	Grievant's Name	***************************************		
(Sgnature of Immediate Supervisor) Immediate Supervisor: Upon completion of this section, disperse Immediately as follows White - Asst Supt / Personnel Services Blue - Immediate Supervisor Green - MDEA Canary - Grevant (For file) Pink - Grevant (For file) Pink - Grevant (Complete below and send to Asst Supt / Personnel Services) Golden - Grievant (Complete below and send to MDEA)	School/Department			
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to MDEA)		Pink	 Grievant (For file) Grievant (Complete below and send the Asst Supt / Personnel Services) 	
☐ I accept this decision ☐ I appeal this decision			to MDEA)	
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